



AVE MARIA

## **Ave Maria Home Volunteer Program Rules**

### **Who may volunteer at Ave Maria?**

- Ave Maria Home welcomes all individuals having a sincere desire to assist our elders through one-on-one companionship, assisting with activities, assisting with party planning, arts and crafts, seasonal decorating, or sharing a talent such as singing and/or playing a musical instrument.
- Volunteers must be at least 13 years of age. Children ages 12 and under must be accompanied by a parent or guardian. Volunteers with special needs must also be accompanied by an adult.

### **What is the dress code?**

- Please wear long pants or jeans.
- Shoes must be closed-toe. Tennis shoes are allowed.
- Don't wear anything too tight, too short, or too revealing. Use common sense.

### **What is the code of conduct?**

- Drugs, alcohol, and tobacco are not allowed.
- Treat staff and elders with respect at all times.
- Follow instructions given to you by staff.
- **No electronic devices (camera, cellular phone, iPod, iPad, etc.) may be used while volunteering.**
- Do not accept money or gifts from elders for any reason.
- Remain in your assigned area unless you are asked to assist in another area by the Volunteer Coordinator or one of the Activity Directors.
- Always sign in and out at the front desk and wear a volunteer name tag.

I have read Ave Maria Home's rules and expectations. I agree to follow these rules and understand that if I do not, I may be released from the program.

Signature: \_\_\_\_\_ Date \_\_\_\_\_